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CRICOS Provider Code 00861K

Dear Parent/Guardian,

Viewbank College is looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Our College is proud of the quality of our facilities and resources available for our students to enjoy, and few schools match the numerous programs we offer to cater for students' needs and interests. However, these do not come without extra cost.

Each year Viewbank College parents show positive support for the College through parent payments. This has made a huge difference to our school and the programs we can offer

This support has led to considerable improvements being carried out, especially in the areas of science, technology, numeracy, literacy and performing arts. Additional support staff have been hired to assist in these areas as well as additional resources purchased such as 3D Laser Printers, a laser cutter and audio-visual equipment. In 2023 a new school-funded building will commence which will establish the VCE Centre – a place for our senior students to study and collaborate.

The College Council seeks your support with the following contributions as **together we can make a difference** in the programs, facilities, and services provided to best support student learning.

For further information on the Department's Parent Payment Policy please see the one-page overview attached.

Yours sincerely,

Sharon Grimes  
**Principal**

Sam Ricardo  
**School Council President**

## YOUR INVITATION TO MAKE A FINANCIAL CONTRIBUTION

All Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities **will be listed on your Compass Parent Portal.**

### CURRICULUM CONTRIBUTIONS – items and activities that students use, or participate in, to access the Curriculum

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Art & Design (specialist paper, paint, pastel, ink, charcoal, clay, textiles, 3D Printing)	30					
Drama (paper, masking tape, paint, felt pipe cleaners, other craft items)		20				
English (classroom resources, Y10-12 Guest Speaker, Y12 External exam marking)	10	10	15	25	35	45
Food for Health (cooking ingredients)		95				
Health & PE (classroom resources & equipment)	20	20	20			
Humanities (Y7&8 paper, paint, wood, wire, plaster; Y9 food items for meal challenge)	15	15	15			
Overlay Program (resources & Materials)	20	20	20	20	20	20
Library (Shared classroom resources)	10	10	10	10	10	10
Music (classroom resources & equipment)	20					
Photocopying (printing & photocopying of worksheets, trial exams & other learning materials)	20	20	20	30	40	40
Provision and upkeep of ICT facilities - server/system costs	20	20	20	20	20	20
Science (chemicals and other classroom resources, PPE & equipment)	10	10	10	20		
Student ID card	15	15	15	15	15	15
Swimming & Athletics Carnival (2 days - buses, entrance fees)	25	25	25	25	25	25
<b>TOTAL</b>	<b>\$215</b>	<b>\$280</b>	<b>\$170</b>	<b>\$165</b>	<b>\$165</b>	<b>\$175</b>

## 2023 YEAR 9 ELECTIVES – Materials

Payment for these contributions will be available via Compass Events

\$

3D Designing, Printing & Making (plastics, wood, metal, paint)	\$ 50.00
Drama (specialist paper, masking tape, paint)	\$ 10.00
Food Whiz (cooking ingredients)	\$100.00
Forensic Science (paper, food items)	\$ 10.00
Game Programming (classroom resources)	\$ 20.00
Mask & Make-up (face paint, makeup, moulding materials)	\$ 25.00
Media- Photography & Photoshop (equipment hire & software subscription)	\$ 25.00
Micro-Computing (classroom resources)	\$ 20.00
Product, Design & Technology –(Wood/Metal/Plastics)	\$ 30.00
Sculptural Ceramics (variable clay, glaze, wire, tape)	\$ 60.00
Sound, Stage and Lighting Production (equipment resources)	\$ 20.00
Sport: Court Sports Girls (equipment resources)	\$ 10.00
Sport: Court Sports Boys (equipment resources)	\$ 10.00
Sport: Field Sports (equipment resources)	\$ 10.00
Studio Arts (canvas, specialist paints, fixatives, inks etc)	\$ 60.00
Textiles – Fashion (fabrics, dyes, paint, craft items)	\$ 30.00
Visual Com Design (specialist paper, software subscription)	\$ 25.00
Web Design and Development (classroom resources)	\$ 20.00

## 2023 YEAR 10 ELECTIVES – Materials

Payment for these contributions will be available via Compass Events

\$

Applied Computing	\$ 50.00
Atomic Chemistry & Physics (Chemicals, PPE & equipment)	\$ 20.00
Biology & Chemistry for Life (Chemicals, PPE & equipment)	\$ 20.00
Drama - Street Theatre (Specialist paper, paint, craft items)	\$ 20.00
Emerging Technologies, Systems & Design (plastics, electronic components, wire)	\$ 80.00
Food Studies (cooking ingredients)	\$140.00
Lifestyle Fitness (specialised fitness equipment)	\$ 10.00
Media Arts 'Film' (equipment hire, software subscription)	\$ 75.00
Media Arts 'Social Media & Design' (equipment hire, software subscription)	\$ 75.00
Product Design & Technology (Wood, Metal, Plastic)	\$ 50.00
Project Runway (fabric, thread, beads, craft items)	\$ 50.00
Sports Science (specialised fitness equipment)	\$10.00
Studio Art (paints, specialist paper, sculpture materials, inks, lino, inks)	\$ 75.00
Visual Com Design (specialist paper, paint, balsawood, software subscription)	\$ 55.00

## 2023 VCE – Materials

Payment for these contributions will be available via Compass Events

	Units 1/2	Units 3/4
Applied Computing & Software Development	\$ 40.00	\$ 40.00
Art Making and Exhibiting (paper, paints and materials)	\$ 100.00	\$ 100.00
Chemistry (Chemicals, PPE & equipment)	\$ 15.00	\$ 15.00
Food Studies (cooking ingredients)		\$ 150.00
Media (equipment hire, software subscription)	\$ 150.00	\$ 150.00
Product Design & Technology: Resistant Materials (wood, metal, plastic)	\$ 100.00	\$ 150.00
Systems Engineering (plastics, wood, metal, electronic components)	\$ 100.00	\$ 100.00
Theatre Studies (design and tech resources for production)	\$ 50.00	\$ 50.00
Visual Com Design (print & craft items, software subscription)	\$ 105.00	\$ 105.00

### Educational items for students to own

All year level booklists will be available on the College website – this will list the items that the school recommends you purchase from Champion Books (or other book supplier) for your child to individually own and use.

### Extra-Curricular Items and Activities

Viewbank College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

#### Extra-Curricular Items and Activities

##### 2023 YEAR 9 ELECTIVES – Materials

Payment for these contributions will be available via Compass Events

\$

Duke of Edinburgh Award – Bronze (Year) 2 x camps, food, travel, awards	\$ 450.00
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##### 2023 YEAR 10 ELECTIVES – Materials

Payment for these contributions will be available via Compass Events

\$

First Aid and Coaching (first aid & umpiring courses, first aid supplies)	\$230.00
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#### ADDITIONAL ITEMS

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
College Magazine	\$25	\$25	\$25	\$25	\$25	\$25

#### Instrumental Music

Instrumental lesson	\$750
2 <sup>nd</sup> Instrumental lesson	\$550
Ensemble only	\$150
Instrument Hire	\$350
Individual lesson (as recommended only)	\$900

## Other Contributions – for non-curriculum items and activities

The amounts allocated to these contributions within Compass are recommendations by the College Council to meet the budget requirements for 2023; however you may nominate any amount against these contributions.

<b>OTHER CONTRIBUTIONS</b>	Tax deductible?	Suggested Voluntary Contribution per family	
<b><u>VALUE ADDED CONTRIBUTION</u></b> School Sports Victoria and Banyule Sport Network affiliations, student wellbeing resources, additional IT support staff, first aid equipment, Compass online platform	NO	\$260	Any amount can be entered by parents via Compass.
<b><u>BUILDING FUND CONTRIBUTION</u></b> Supports additional facility upgrades such as the student toilet blocks and ongoing updates to the learning spaces. College council has established <b>tax-deductible</b> gift recipient status with the Australian Taxation Office for the Building Fund	YES	\$150	Any amount can be entered by parents via Compass.
<b><u>GENERAL CONTRIBUTION</u></b> Supports the upkeep of the College gardens, outside seating and student locker areas as well additional classroom resources for the library and other learning areas.	NO	\$100	Any amount can be entered by parents via Compass.

## Financial Support for Families

Viewbank College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)  
<https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>
- State Schools Relief  
Please contact the Viewbank College Student Wellbeing team
- Saver Plus Program  
<https://www.anz.com.au/about-us/sustainability-framework/financial-wellbeing/saver-plus/>
- A Start in Life Program  
<http://www.astartinlife.org.au/>
- Diamond Valley Community Support (DVCS) runs a Kids Assist Education Program aimed at supporting low-income families in need of financial assistance with education expenses. This program is available to families who live in the Banyule City Council area and have an address showing on their Centrelink card in one of the following suburbs: Briar Hill, Bundoora (part of), Eltham North (part of), Greensborough (part of), Lower Plenty, Montmorency, St Helena and Watsonia.  
<https://www.dvsupport.org.au/kidsassistededucation>

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements please contact the Business Manager, Kathleen Hannan on 9458 2811 or [viewbank.co@education.vic.gov.au](mailto:viewbank.co@education.vic.gov.au)

## Payment Methods

- *Compass (full payment or payment plan)*
- *BPAY*
- *Cash/Credit Card/EFTPOS*

**Refunds** Please refer to the Refund Policy at [www.viewbank.vic.edu.au](http://www.viewbank.vic.edu.au)

To discuss further, please contact Kathleen Hannan (Business Manager) by emailing [kathleen.hannan@education.vic.gov.au](mailto:kathleen.hannan@education.vic.gov.au)

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.